

RULES OF CONDUCT

Attending an Official Function of
**Iowa Association of Family, Career and Community Leaders of America
(IOWA FCCLA)**

Attending an official function of FCCLA is a privilege and a responsibility. The dress and behavior of all attendees should be exemplary. Attendees are defined as students, advisers, and adult chaperones. They represent their school, community, and all FCCLA members in Iowa. All attendees are expected to abide by the following rules of conduct:

EVENT: _____ **DATE:** _____

- 1) All attendees must register for the meeting indicated above.
- 2) Dress appropriately at all times, refer to Iowa Dress Code form posted on state website.
- 3) Behavior and language at all times should be such that it reflects a positive, professional image of you, your school, your state and the organization. Respect the rights and comfort of others regarding noise, language, and general conduct.
- 4) Absolutely NO alcoholic beverages, drugs, or tobacco are permitted. Law violations, of any kind, will be subject to stringent disciplinary action.
- 5) If an attendee is found responsible for stealing, vandalism, or fighting, they or their parents/guardians will be required to pay all damages.
- 6) Inform your chapter adviser of your whereabouts at all times. This is for your safety!
- 7) Acknowledge the authority of supervisors, adult chaperones, advisers, and hotel staff.
- 8) Wear your name badge to all activities.
- 9) Students, advisers, and adult chaperones must be on time and attend all sessions.
- 10) Be respectful at all times of speakers and officers by being quiet and listening to the presentations. Wait for appropriate breaks if it is necessary to leave; refrain from making unnecessary noises.
- 11) Observe common sense precautions: Keep hotel doors locked. Do not open your hotel door unless you know the person on the other side.
- 12) Observe the designated curfew as set by the FCCLA state and national organization.
- 13) Any accidents, injuries, or illnesses should be reported to your adviser immediately.

Violation of any of these rules will be sufficient cause for disciplinary action. The parents/guardians/administrators of attendees will be notified. If any violation of the Rule of Conduct occurs during a member's or officer's term, one or more of the following consequences will be applied as deemed appropriate by the student's adviser, state adviser, and board members if applicable:

A. Parent or guardian will be notified	C. Termination of membership privilege.
B. School administrator will be notified	D. Other logical consequences as deemed appropriate (i.e. letters of apology, community service, etc.)

Law enforcement authorities will be contacted if there is reasonable suspicion of illegal activity.

ATTENDEE'S STATEMENT

I have read and understand the rules stated above and I am aware of the procedures if any rule is violated.

Attendee's Printed Name	School
Attendee's Signature	Date

PARENT/GUARDIAN'S STATEMENT

I have read the rules and agree to the procedures outlined if any rule is violated.

Parent/Guardian's Printed Name	
Parent/Guardian's Signature	Date

ADVISER AND ADMINSTRATOR'S ACKNOWLEDGEMENT

Adviser's Signature	Date	
Administrator	Title	Date
